

	JUSTICE CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES	REFERENCES: 505 KAR 1:140 3-JDF-4C-01 through 20, 24, 25, 26, 28thru 33, 36, 37, 41, 42, 45
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APPROVAL: Bridget Skaggs Brown		, COMMISSIONER

I. POLICY

Each Juvenile Detention Center shall provide medical, dental and mental health screening, assessment and services. Comprehensive medical, dental and mental health services shall be provided when the health of a youth may otherwise be adversely affected. Emergency services by qualified personnel shall be provided to protect the health and well being of the youth.

II. APPLICIBILITY

This policy shall apply to all state-operated detention centers.

III. DEFINITION

Not Applicable

IV. PROCEDURES

A. GENERAL

1. Each Juvenile Detention Facility shall have an appropriately credentialed designated primary care physician, psychologist, dentist, and registered nurse either by direct employ or by contract for services; 24 hour access to a fully licensed community hospital; and emergency and specialty care available on an as needed basis. In accordance with DJJPP 401.1, the Medical Director shall approve and maintain job descriptions of any employee providing health services in DJJ detention facilities, ensuring that appropriate licensure, certifications and registration requirements are met.
2. Each Juvenile Detention Center shall follow written health care policies and procedures approved by the Medical Director, reviewed annually and

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updated as needed. Adequate staff, space, equipment, supplies, materials, and publications shall be provided for the performance of health care delivery. All Youth Worker staff in Regional Juvenile Detention Centers shall complete Standard First Aid and CPR training; medication administration; the signs and symptoms of acute medical and psychiatric illness; suicide prevention; bloodborne pathogens including HIV-related issues; universal precautions; Hepatitis B; and exposure control. All non-licensed personnel administering medications shall successfully complete the 37.5 hour Kentucky Board of Nursing approved Health Services Protocol class.

3. Each Juvenile Detention Center shall maintain working relationships with community health agencies in order to assist youth in meeting their health needs. Each program shall enter into written agreements with outside providers and facilities in order to meet required levels of health care. The names and addresses of all emergency personnel, including dentist, doctors, mental health providers and EMS personnel, shall be posted conspicuously in each program.
4. Each Juvenile Detention Center shall promote delivery of medical, dental and mental health services when the health of a youth may otherwise be adversely affected as determined by the responsible medical personnel. Treatment by health-trained staff or nursing personnel shall be performed pursuant to direct orders. Prior to any medical examination, medical treatment or medical procedure, the facility physician or nurse shall explain to the youth in detail the nature of the examination, treatment, or procedure, including risks and side effects and alternatives to the procedure. The youth shall also be made aware of the risk of not having the examination or procedure. Any refusal of medical examination, medical treatment or medical procedure shall be documented.
5. The superintendent shall ensure adequate health care of the youth in the program. Matters of medical and dental judgement shall be sole authority of the responsible physician and dentist, respectively; the final medical judgement shall rest with the attending physician. Security regulations applicable to facility personnel also apply to health personnel.
6. In accordance with DJJPP 404, monthly and annual statistical report shall be completed by the Registered Nurse and a copy forwarded to the Superintendent and Medical Director or designee; DJJ facility administrative and health staff shall meet quarterly to discuss health services.

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B. ECTOPARASITE CONTROL

1. Youth entering a Regional Juvenile Detention Center may be treated with a delousing product at the time of admission, at the discretion of the registered nurse and/or physician. If de-lousing is done, a physician's order shall designate the product to be used. Package instructions shall be followed.
2. A youth shall be exempt from this treatment if any of the following conditions are present:
 - a. Documented allergy to previous delousing treatment or ragweed;
 - b. Skin rash over a significant portion of the body;
 - c. Open lesions (a small open lesion may be covered with an occlusive/waterproof bandage.); or
 - d. Pregnancy (a urine test shall be given prior to treatment).
3. A careful inspection of the youth's hair and body for lice shall be done for any youth not treated due to any of the previously stated conditions.
4. If environmental treatment is needed, all clothing and linen shall be carefully removed and laundered in hot, soapy water and dried in the dryer. Upholstered furniture and rugs may be sprayed with a product designed for that use.

C. HEALTH SCREENING

1. Each youth, including intrasystem transfers, shall receive health screening by health-trained staff or by qualified health care personnel upon arrival at the Regional Juvenile Detention Center, including identification of injuries, intoxication, acute or chronic illness, and current medications. The screening shall be conducted in accordance with DJJPP 404.1, documented on a form approved by the DJJ Medical Director and shall be reviewed and signed by the facility health authority.
2. Mental health screening shall be completed using a screening instrument approved by the DJJ Director of Mental Health Services by staff trained in use of the screening instrument. The screening form shall be reviewed and signed by the facility physician.

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D. HEALTH APPRAISAL

Each youth shall undergo a physical by the seventh (7th) day after admission, excluding weekends and holidays, unless there is documentation that the youth had an examination within 90 days prior to admission. The physical shall be conducted and documented according to protocol approved by the Medical Director.

1. Immunizations shall be updated as necessary, in compliance with KRS 214.034, 214.036, and 158.035. A pregnancy test shall be completed on all females of childbearing age before any immunization is given
2. All youth shall be screened for gonorrhea, chlamydia and syphilis (RPR), previous high-risk behaviors, and current symptoms of Sexually Transmitted Diseases (STD). The medical personnel conducting the health appraisal shall inquire as to previous high-risk behaviors and current symptoms of STD. The youth shall be offered further medical testing for STD, to include but not be limited to gonorrhea, chlamydia and syphilis. STD information shall be kept confidential in compliance with KRS 214.420 and KRS 214.990 (6).
3. Females shall have a complete gynecological examination unless the physician determines it is not necessary.
4. Youth may receive HIV testing upon request following pre-test counseling (if risk factors are identified during the counseling).
5. Nurse or designee shall weigh each youth at least monthly.
6. The nurse or designee shall perform vision and hearing screening on each youth as needed.

E. ORAL SCREENING AND CARE

1. A dental screening for each youth shall occur upon admission. The facility charge nurse or designee shall arrange a dental examination by a dentist licensed in Kentucky within 7 days of admission, if indicated.
2. The dentist or facility charge nurse or designee shall provide oral hygiene instruction and dental health education within 14 days of admission.
3. Emergency dental services shall be available to correct dental problems which cannot be delayed until the youth is released from the program.

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4. The nurse or designee shall schedule each youth for an annual dental checkup as applicable based upon length of placement.

F. ORTHESES, PROSTHESES, AND OTHER AIDS TO IMPAIRMENTS

If the assessment process identifies a youth in need of orthoses or prostheses where the health of the youth would otherwise be adversely effected as determined by the responsible physician or dentist, the facility charge nurse shall contact the Medical Director. Upon approval of the Medical Director, the facility nurse shall arrange with the facility physician or dentist to have the youth fitted with an appropriate device or make a referral to an appropriate provider.

G. SICK CALL

1. Youth shall have an unimpeded method of communicating their medical, dental and mental health complaints.
2. The facility charge nurse or designed health-trained staff shall conduct sick call at a minimum of five days each week, Monday through Friday, for non-emergency illnesses or injury. When a nurse conducts sick call, vital signs are to be taken and recorded in the Medical Record.
3. The nurse, or health trained staff under the direction and review of the nurse, shall document each request and subsequent action taken. A physician shall be available once each week to respond to youth complaints.

H. ACCESS TO DIAGNOSTIC SERVICES

1. Each Juvenile Detention Center shall have access to laboratory and diagnostic services to support the level of care provided to youth. The DJJ Medical Director shall approve all providers in advance unless there is an emergency. If there is an emergency, the facility charge nurse shall approve the health-care provider.
2. The nurse shall coordinate the delivery of laboratory and diagnostic services from approved providers in accordance with DJJPP 404.5. Records of all tests or diagnoses shall be maintained in the youth's health record.

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I. YOUTH WITH SPECIAL MEDICAL CONDITIONS

1. The facility physician shall develop an individualized medical treatment plan that the nurse, staff, and the youth shall follow while at the facility for any youth diagnosed with a chronic illness (i.e. diabetes, seizure disorders, pregnancy, chemical dependency, serious communicable disease, physical disabilities/challenges, developmental disabilities, serious mental health needs, terminal illness, asthma; or any other medical disorder that the facility qualified health professional determines to be of a chronic or convalescent nature).
2. The medical treatment plan shall be available to facility staff and the youth and shall include instructions about diet, exercise, adaptation to the correctional environment, medication, the type and frequency of diagnostic testing and follow-up frequency. The plan shall include responsibilities of nurses and other designated staff. The medical treatment plan shall include all known drug allergies.
3. The medical treatment plan shall be maintained by the facility charge nurse. The original plan shall be placed in the youth's Medical Record.

J. PERINATAL CARE

Females remaining in the facility after pregnancy has been determined shall receive regular pre-natal and post-natal care. This includes routine medical examinations, advice on appropriate activity levels, safety precautions, nutrition, guidance and counseling as ordered and directed by qualified health care professionals.

K. PSYCHIATRIC SERVICES

When a youth is determined to have mental health needs as evidenced by the screening instrument, or by the demonstration of behaviors such as listed in DJJPP 724, the facility health authority or designee shall contact the Community Mental Health Center or local contract mental health provider for a mental health assessment.

L. FIRST AID

First aid kits shall be available at approved locations throughout the facility. In accordance with DJJPP 404.7, the contents and locations of first aid kits used in the facility shall be approved and inspected monthly by the nurse. Record of each inspection shall be maintained by the nurse.

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M. EMERGENCY SERVICES

1. Each Regional Juvenile Detention Center shall provide access to emergency medical, dental and mental health care 24-hours a day. Arrangements to provide emergency care shall be made in advance with area health care providers. A contract or memorandum of agreement shall exist between the facility and one or more local hospitals and/or emergency centers providing medical or dental care which cannot be provided at the facility.
2. In accordance with DJJPP 404.6 each facility shall prepare a plan to provide emergency medical, dental and mental health care by outlining the necessary actions to be taken by staff. All staff shall receive training in the recognition of potential emergency situations and subsequent action required.
3. The nurse shall prepare, update, and post emergency care telephone numbers and procedures for obtaining emergency medical, dental and mental health care. Facilities shall have procedures to ensure that staff are trained to respond to health-related situations promptly.
4. Victims of sexual assault shall be referred to a community facility such as an emergency room for evaluation, treatment, and collection of evidence in accordance with DJJPP 412.

N. HOSPITAL CARE

1. Each Regional Juvenile Detention Center shall provide access to in-patient hospital care of youth for medical or psychiatric illnesses in accordance with DJJPP 404.8. The facility nurse and superintendent shall ensure that there is a written agreement with at least one local licensed hospital to provide for the in-patient hospital care of youth. The superintendent shall ensure that all staff are aware of these agreements and how to access them if necessary.
2. Around-the-clock supervision shall be provided to youth during their stay at the hospital.
3. Non-emergency hospital care or outpatient surgery shall be approved by the DJJ Medical Director and the Regional Director.

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O. NOTIFICATION IN EMERGENCIES

In case of serious illness, surgery, injury, attempted suicide or death, the Superintendent or designee shall immediately notify the next of kin, legal guardian or agent of the court of jurisdiction identified in the youth's Individual Client Record. The Facilities Regional Administrator shall also be immediately notified who shall immediately upline report of the situation through the Regional Director to the Deputy Commissioner and Commissioner.

P. INFECTION CONTROL AND MEDICAL ISOLATION

1. The facility Registered Nurse or designee shall follow DJJPP 416.1 regarding infection control and medical isolation.
2. Each Regional Juvenile Detention Center shall develop procedures and practices regarding environmental health and safety, infection control, infectious waste handling and discarding, and universal precautions to prevent contact with blood or other potentially infectious materials in accordance with DJJPP 414.
3. Employee screening for serious infectious disease shall be conducted in accordance with DJJPP 416.1.
4. Staff shall receive training on bloodborne pathogens and HIV/AIDS infection in accordance with DJJPP 416. Exposure Control Plans shall be developed and implemented at each facility in accordance with DJJPP 415.

Q. PHARMACEUTICAL SERVICES

Each Regional Juvenile Detention Facility shall provide pharmaceutical services in accordance with DJJPP 407.

V. MONITORING MECHANISM

Monitoring shall be accomplished by the Registered Nurse, the Superintendent, the Regional Facilities Administrator, the Medical Director or designee, the Director of Mental Health or designee and the Division of Program Services.